

Regulations for Selecting Pre-Graduate Students to Study the Courses of MBA Program in International Business at Shih Chien University

1. To encourage Shih Chien University's undergraduates with outstanding academic achievements to study the courses of MBA program in International Business as a part of their continuing education within a shorter length of schooling, the "Regulations for Selecting Pre-Graduate Students to Study the Courses of MBA Program in International Business at Shih Chien University" (hereinafter referred to as "Regulations") is hereby stipulated pursuant to Article 4 of the "Regulations for students to be enrolled in the undergraduate/graduate continuing program at Shih Chien University."
2. Shih Chien University's undergraduate with outstanding academic achievements in all semesters may, within the spring semester of the academic year before the expiration of their schooling period, submit applications for enrollment in the "Undergraduate/Graduate Continuing Program." Admission quota shall be 5 at most. Selection criteria include written review (50%) and oral examination (50%).
3. Those who meet the selection criteria shall possess the qualifications of pre-graduates and are eligible to study master degree courses from the next semester.
4. Those who acquire pre-graduate qualifications MUST complete all undergraduate courses and acquire their bachelor degrees in the academic year that they acquire pre-graduate qualifications and, within the same academic year, MUST apply for the MBA Program in International Business. Those who receive the admission shall be recognized as graduate students of the MBA program.
5. Pre-graduate students shall be selected based upon their total marks and meet the lowest selection criterion made by the selection committee.
6. Students MUST submit following documents when they apply for enrollment in the undergraduate/graduate continuing program:
 - (1) An application form.
 - (2) Original transcripts of all academic years (MUST indicate applicant's rankings and class size of all academic years. Transfer students MUST submit the transcripts issued by their previous schools).
 - (3) Other documents and photocopies relating to selection, e.g. autobiography, work experience, student association activities, prize certificates, professional licenses, study plan, foreign language ability certificates, certification exams or any other certificates to demonstrate students' professional abilities.
7. If pre-graduate students study any course of this master degree in their undergraduate period and score higher than 70 marks on the exam of such course, they are eligible to be exempted from no more than 3/4 of the master program's required credits (not including thesis credits, and is not subject to the restriction on the ceiling of graduate school's credit exemption for Shih Chien University's students). If the credits of

master program courses are included into undergraduate credits, students are not allowed to apply for exemption of master program credits.

8. Those students who conform to all requirements for their bachelor degrees and the requirements for master degrees are eligible to receive bachelor degree and master degree certificates.
9. The remaining outstanding issues shall be resolved in accordance with the University Regulations and applicable laws.
10. The Regulations have been passed by the Program Meeting and College Affairs Meeting and then put into force with the approval granted by Academic Affairs Meeting. Same procedure shall be followed when the Regulations are amended.

112-Regulations for Selecting Pre-Graduate Students to Study the Courses of MBA Program in International Business at Shih Chien University

Qualification	Shih Chien University's undergraduate students, within a year of the academic year before the expiration of their schooling period.
Deadline for Applications	May 31 st , 2023 (Wednesday)
Admission Quota	5 seats
Selection Criteria	<ol style="list-style-type: none"> 1. Application Documents (50%) 2. Oral Examination (50%)
Notices	<p>MUST submit these following documents to ETP Office</p> <ol style="list-style-type: none"> 1. Application form. 2. Original transcripts of all academic years (MUST indicate applicant's ranking and class size of all academic years. Transfer students MUST submit the transcripts issued by their previous schools). 3. Other documents related to selection, e.g. autobiography, work experience, student association activities, prize certificates, professional licenses, study plan, foreign language ability certificates, certification exams or any other certificates to demonstrate students' professional abilities. <p>*The documents will not be returned, please do not submit original copies for important documents. * Failure to submit or incomplete data as required, resulting in an impact on grades, shall be the responsibility of the individual.</p>
Time for Oral Examination	June 9 th , 2023 (Friday) 12:00p.m.
Location	L Building, ETP Office
Announcement for Admission	June 16 th , 2023 (Friday) on ETP Website
Appendix	<ol style="list-style-type: none"> 1. Those who meet the selection criteria shall possess the qualifications of pre-graduates and are eligible to study master degree courses from the next semester. 2. Those who acquire pre-graduate qualifications MUST complete all undergraduate courses and acquire their bachelor degrees in the academic year of 112 that they acquire pre-graduate qualifications and, within the same academic year, MUST apply for the MBA Program in International Business. Those who receive the admission shall be recognized as graduate students of the MBA program. 3. If pre-graduate students study any course of this master degree in their undergraduate period and score higher than 70 marks on the exam of such course, they are eligible to be exempted from no more than 3/4 of the master program's required credits (not including thesis credits, and is not subject to the restriction on the ceiling of graduate school's credit exemption for Shih Chien University's students). 4. If the credits of master program courses are included into undergraduate credits, students are not allowed to apply for exemption of master program credits. 5. Those students who conform to all requirements for their bachelor degrees and the requirements for master degrees are eligible to receive bachelor degree and master degree certificates. 6. The remaining outstanding issues shall be resolved in accordance with the University Regulations and applicable laws.

Application Form for Selecting Pre-Graduate Students to Study the Courses of MBA Program in International Business at Shih Chien University

Name		Phone Number	
Student ID		E-mail	
Department/ Program			
Documents	<input type="checkbox"/> Original transcripts of all academic years (MUST indicate applicant's ranking and class size of all academic years. Transfer students MUST submit the transcripts issued by their previous schools). <input type="checkbox"/> Other documents and photocopies relating to selection.		
Selection criteria	Application Documents (50%)		
	Oral Examination (50%).		
	Appendix		
Assessment outcome	<input type="checkbox"/> Admission <input type="checkbox"/> Rejection		
Signature of the Chair			
Signature of the Applicant : _____ Date: / / .			
Notices	<ol style="list-style-type: none"> 1. Applicant Qualification: Shih Chien University's undergraduate students can apply for "MBA Program in International Business" within the spring semester of the academic year before the expiration of their schooling period. 2. Deadline for Applications: May 31st, 2023 12:00p.m. 3. Required Documents: An application form, original transcripts of all academic years, and other documents and photocopies relating to selection. 4. Oral Examination: Jun 9th, 2023 (Friday) 12:00p.m. Location: L Building, ETP Office 5. If you have any inquiries, please contact the program coordinator. Phone number: (02)2538-1111ext. 8021. ETP website: https://uscetp.usc.edu.tw 		