

SOO-IM CHANG (張秀任)

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Professional experience

- Aug. 2023 – **King Sejong Institute Foundation** (Korean language center established by Ministry of Culture and Tourism of the Republic of Korea) Teacher
- Provide Korean learners with diverse resources for Korean learning and design related activities and events
- Sep. 2016 – Jul. 2023
Linkou, New Taipei, Taiwan **Hsing Wu University** Lecturer/Office of international affairs, Continuing Education Center and Language Center – Korean education Center
- Taught 74 classes focused on the Korean language, culture, business, and international affairs
 - Initiated and built educational partnerships - signed 12 MOUs and 11 global internship programs
 - Managed outbound and inbound exchange students including summer and winter camp programs
 - Designed 70+ special educational events and workshops - international special workshops between professors; between students
 - Enhanced administration system focusing on international affairs
- Sep. 2014 – Jul. 2016
Taipei, Taiwan **Anemone ventures** (Business-consulting firm) Project manager/Office manager
- Identified and developed business opportunities for clients in Taiwan in their sectors e.g. e-learning, semiconductor, life science etc. through communication support, exhibition visit, events arrangement, market research and in various ways
 - Attracted new client in energy saving management sector by initiating business development with potential partners
 - Created and arranged a marketing event for a client in Flat Panel Display field and attracted highly related participants e.g., LG Display
- May 2012 – Aug. 2012
New York, USA **United Nations Institute for Training and Research**
International law and policy division intern
- Organized 12 workshops on international issues for diplomats, UN staffs and education personnel; supported website-maintenance; and conducted seminar materials, course descriptions, evaluation reports etc.
- Jul. 2011 – Dec. 2011
Seoul, Korea **Korea university, International affairs office** Administrative T.A
- Provided academic affairs services with students and faculty
 - Advertised and prepared school events and supported admission process
- Mar. 2010 – May. 2010
New York, USA **The Permanent Mission of the Republic of Korea to the UN**
General Assembly Intern
- Participated and contributed to the production of meeting reports on General Assembly conferences held at United Nations headquarters in New York
 - Developed research; provided translation services; conducted meetings reports; and planned and prepared of internal events

Mar. 2009 – Jan. 2010
Multiple locations in
USA

West program Fellow

Sponsored by the Korean government, Ministry of Foreign Affairs and Trades and obtained multiple internships as below

- **Kaplan aspect** (English Education Company) Administrative assistant
- **Fame of NY/MIX** (Fashion company/boutique) Sales assistant

Academic experience

Mar. 2011 – Aug. 2013
Seoul, Korea

Korea university (GPA: 4.17/4.5)

Master of Arts in International Development and Cooperation

Mar. 2004 – Feb. 2009
Seoul, Korea

Chung-ang university (GPA: 3.73/4.5)

Bachelor of Arts in Law

Aug. 2006 – May 2007
Moorhead, USA

Minnesota State University Moorhead

Exchange student